



Covid-19 Prevention, Mitigation and Response Procedure

Instructions

As we plan for returning to school at CPLC Community Schools, we recognize that this will be an unusual school year, but we remain committed to supporting your student's learning, as well as his or her safety. The situation with COVID-19 is continuously evolving, as are the district protocols and measures needed to keep students and staff safe. Plans will remain flexible to accommodate potential changes, and these procedures will be modified as needed. In response to community and staff input, this document outlines the current procedures our campus will have in place to prevent or mitigate the spread of COVID-19 and how to respond if a positive case is identified. While it is not possible to eliminate all risk of furthering the spread of COVID-19, there are many steps we can take to reduce the risks to students, teachers, staff, and their families significantly. The CPLC Community Schools strategy for opening and operating will adhere to current governing directives and public health guidelines, including the Centers for Disease Control (CDC), as such may be updated from time to time, and as currently outlined below.

PREVENT

Screening:

To prevent COVID-positive individuals from entering our campuses, your student's school will have the following COVID-19 symptom screening procedures in place:

- A. All staff will complete an electronic COVID-19 Health Screening form each day if they are present on campus.
 - a. Staff must report to their supervisor if they have COVID-19 symptoms or are lab-confirmed with COVID-19, and, if so, they must remain off campus until they meet the criteria for re-entry. Additionally, staff must report to their supervisor if they have had close contact with an individual who is lab-confirmed with COVID-19, and, if so, must remain off campus until the 14-day quarantine period has passed.
- B. Parents/Guardians must screen their student daily and ensure they do not send a student to school on campus if the student has COVID-19 symptoms, is lab-confirmed with COVID-19, or has had close contact with an individual who is lab-confirmed with COVID-19 until the 14-day incubation period has passed.
- C. Students reporting to CPLC Community Schools will be screened for respiratory symptoms and have their body temperature taken as a precautionary measure to reduce the spread of COVID-19.
 - a. A student who has a fever at or above 100.4 degrees Fahrenheit or who is experiencing coughing, shortness of breath, or any flu-like symptoms such as but not limited to (sore throat, fatigue, headache) will be sent home. The student and parent should monitor his or her symptoms and call a physician if necessary.

- b. A student sent home can return to school when: he or she has had no fever for at least three (3) days without taking medication to reduce fever during that time, Negative COVID-19 test, If the COVID-19 test is positive, all these conditions must be met in addition to ten (10) days since the symptoms began
- c. A student may return to school earlier if a physician confirms the cause of a student's fever or other symptoms are not COVID-19 related and signs a dated written release to return to school.
- d. While the student is away from school, all classes will be continued without interruption via online courses through our Bright Thinker platform.

- D. All permitted essential visitors will be subject to screening by a CPLC employee.
 - Visitors who do not pass or are not willing to complete the screener will be temporarily prohibited from being on the campus.

Student Reporting Procedures for a Lab-Confirmed Positive COVID-19

- Parents/Guardians of students who are diagnosed with COVID-19 should notify the school office.
 - Campus office will provide the family with the return-to-school criteria.

RESPOND

Cleaning Protocol for Lab-Confirmed Positive Case of COVID-19

Once a case is "**Lab confirmed**" **positive**, the school will be notified of the affected area. In accordance with current governing directives and public health guidelines, including current CDC guidelines, as such may be updated from time to time, CPLC Community Schools will thoroughly clean and disinfect all areas recently occupied by the affected employee or student.

- The areas affected will be marked closed for cleaning and then disinfected. Once all affected areas of the building are disinfected, they will be re-opened for use.

Protocol for Symptomatic Individual in School

- The school will immediately separate any student who shows COVID-19 symptoms while at school until the student can be picked up by a parent or guardian.
- All students exhibiting symptoms of COVID-19 will be asked to put on a face covering
- Parents/Guardians will be notified of the symptom(s) exhibited, any actions taken by the school (i.e., taking student temperature), and the re-entry procedure for allowing the student to return to campus.
- The school will clean the areas used by the individual who shows COVID-19 symptoms while at school (student, teacher, or staff) as soon as it is feasible.

Protocol for Lab-Confirmed COVID-19 Case in the School

- If an individual who has been in a school is lab-confirmed to have COVID-19, the school district office will notify the local health department. Under the guidance of the local health department, contact tracing will begin.
- There are circumstances where schools will close off areas that are heavily used by the individual with the lab-confirmed case (student, teacher, or staff) until the non-porous surfaces in those areas can be disinfected unless more than seven days have already passed since that person was on campus.
- Full campus closure may be considered when lab-confirmed positive COVID-19 cases.
- CPLC Community Schools will notify teachers, staff, and families of all students in a school if a lab-confirmed COVID-19 case is identified among students, teachers, or staff who participate in any on-campus activities.
- Parents/Guardians of students who are identified as having been in close contact with an individual who is lab-confirmed will be notified.
- Close contact is determined by an appropriate public health agency. For clarity, close contact is defined as:
 - being directly exposed to infectious secretions (e.g., being coughed on); or
 - being within 6 feet for a cumulative duration of 15 minutes; however, additional factors like case/contact masking (i.e., both the infectious individual and the potential close contact have been consistently and properly masked), ventilation, presence of dividers, and case symptomology may affect this determination.
- Individuals are presumed infectious at least two days before symptom onset or, in the case of asymptomatic individuals who are lab-confirmed with COVID-19, two days before the confirming lab test.

MITIGATE

Health and Hygiene Practices: Masks

CPLC Community Schools will comply with current governing directives and public health guidelines, including the governor's current executive order regarding the wearing of masks, such directives and public health guidelines which may be updated from time to time.

- All staff, as well as students, will be required to wear a face covering.
- Mask may be removed temporarily to consume food and drink.
- Mask may be removed temporarily to engage in physical activity outdoors and maintaining a safe distance.
- Mask may be removed temporarily to administer or participate in screening or testing service that requires the face to be seen.

- Covering the face will not apply to any person with a medical condition or disability that prevents wearing a face covering.
- Requests for accommodations should be submitted to the site administrator.

Campus Visitors

School visitors will be restricted to only those essential to school operations.

Arrival and Dismissal

- The school entrance will be monitored to limit students congregating and provide no-touch entry for students.
- Students will sanitize and/or wash hands upon entry and exit of the building.

Student-Teacher Groupings

Students and staff will be required to practice social distancing.

- In classroom spaces that allow it, student desks will be facing the same direction and placed a minimum of six feet apart when possible.
- School-wide events that involve large groups of students, staff, and families will be held virtually until further notice.

Breakfast and Lunch

- Based on building capacity and student enrollment, campus administration will determine areas that will be utilized for lunch. These areas could include classrooms or outdoor.
- Socially distancing during lunch will be enforced.
- During lunch dismissal, students will face in one direction.
- Markers will be placed on the floor 6 feet apart in all food service locations to designate clear waiting space.
- Our school staff will sanitize the tables during and after lunch periods.

Protocols for Disinfecting and Hand Sanitizing

Frequent disinfection and hand sanitization will ensure the health and wellness of students and staff.

- Hand sanitizer will be available at the main entrance to the campus, in classrooms, and common areas throughout the campus.
- Paper towels and disinfectant spray will be provided in all classrooms for staff to clean all high-touch and working surfaces plus shared objects frequently.
- Staff and students are expected to wash or sanitize their hands regularly.

Protocols for Campus Cleaning and Disinfecting

Classrooms and Common Areas

Outside of the normal daily cleanings, our campus janitorial company (as well as campus staff) will be implementing the following cleaning protocols to mitigate the risk of COVID-19 spread in our buildings.

- Classrooms, science and art labs, offices, workrooms, copier areas, and common areas will be sanitized nightly using electrostatic sprayers, and EPA approved chemicals.
- All classrooms are being equipped with a disinfecting spray and paper towels. The teachers will disinfect high touch areas and work surfaces as often as needed, and at least twice daily.
- All bathrooms and water areas will be disinfected a minimum of three times per day.
- Students will be encouraged to bring in water bottles and will only use fountains if they do not have bottles.